

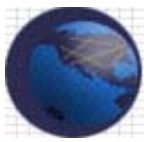


caBIG Strategic Planning Working Group  
Teleconference  
August 16, 2004

Agenda	
1. Administrative Items	
o Review of meeting notes	
o External Relationship Information For submissions	
2. Review of Open Action Items	Chalk Dawson
3. Tissue Bank and Pathology Tools WS Overview	David Fenstermacher
4. Data Sharing and Intellectual Capital Working Group Survey	Wendy Patterson
5. Strategic Planning WG Face-to-Face Meeting Planning	Chalk Dawson

**Attendees**

Name	Organization	E-mail Address
Ken Buetow	National Cancer Institute	buetowk@mail.nih.gov
Chalk Dawson	Booz Allen Hamilton	dawson_chalk@bah.com
Jessica Bondy	University of Colorado	jessica.bondy@uchsc.edu
Bob Beck	Fox Chase	robert.beck@fccc.edu
Theo Wills	Booz Allen Hamilton	wills_theo@bah.com
David Tuck	Yale	david.tuck@yale.edu
John Casagrande	University of Southern California - Norris	casagrande_j@ccnt.hsc.usc.edu
Dan Geraghty	Fred Hutchinson	geraghty@fhcrc.org
Tom Casavant	University of Iowa- Holden	tomc@eng.uiowa.edu
Leslie Derr	National Cancer Institute	derrl@mail.nih.gov
Kim Johnson	Duke University	kim.johnson@duke.edu
Frank Manion	Fox Chase	fj_manion@fccc.edu
Arummani Manisundaram	Booz Allen Hamilton	manisundaram_arumani@bah.com
Michael Ochs	Fox Chase	michael.ochs@fccc.edu
Wendy Patterson	National Cancer Institute	pattersw@mail.nih.gov
David Spivers	M.D. Anderson	dstivers@mdanderson.org
Phan Winter	Booz Allen Hamilton	winter_phan@bah.com
Mike Keller	Booz Allen Hamilton	keller_michael@bah.com



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The following summarizes the discussion that took place during this meeting:

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**Administrative Items:**

- Notes from the June 21, 2004 meeting were approved.
- Kim Johnson announced that she has accepted the IT Director position with the Cancer and Leukemia Group B (CLGB). She will be at Duke until November 1. She hopes to continue in a liaison role with caBIG while at CLGB. She also suggested that Ken Buetow make a caBIG presentation at the CTSU Conference October 6-7. She will forward more information.
- It was brought to the group's attention that there were multiple surveys being distributed. Clarification on the purpose and origination of the surveys was requested.

**Review of Open Action Items**

- Open Action Items were reviewed and updated. (See Action Items table at end of this document.)

**External Relationship Information Form**

- An External Relationship Information Form has been submitted by the ICR Workspace for interface with the Cancer and Leukemia Group B. No concerns were voiced regarding this interaction.

**Tissue Bank and Pathology Tools WS Overview – David Fenstermacher**

- David Fenstermacher was unable to attend due to a personal emergency. The TBPT overview will be tabled.

**Data Sharing and Intellectual Capital Working Group Survey – Wendy Patterson**

- Wendy Patterson reviewed the Data Sharing and Intellectual Capital Working Group Survey draft. The purpose of the survey is to assess the extent of problems associated with third party (proprietary) data rights. The results will be used to develop guidelines for tech transfer and model provisions for data sharing. The survey will be completed by the caBIG tech transfer community.
- The draft has been reviewed by the DSIC intellectual property POCs. Their



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comments will be included in the next revision and sent to the Strategic Planning WG for further comment.

- Key points and survey iterations will continue to be posted on the DSIC forum on the caBIG website.
- The survey currently only collects aggregate data. There were concerns that more granular data was needed to identify commonalities. Wendy Patterson will take this into consideration.

#### **Overview of Architecture Workspace - Arumani Manisundaram**

- The Architecture Workspace held its first face-to-face meeting July 27-28 at Ohio State University. Approximately 38 participants attended.
- The overall goal of the meeting was to define the guidelines necessary to achieve interoperability for caBIG.
- An overview of the caGRID Prototype Project - Mobius (Ohio State University) was provided at the meeting
- Subgroups were formed to
  - Research ID management (LSID/GME/Mako)
  - Investigate the language for semantic information representation
  - Review data grid workflow
- Key decisions included
  - The adoption of XML as standard data and metadata exchange format
  - A common query language must be identified
  - Use of the Globus Toolkit 3.2 with a plan for upgrade to GT 4.0
  - Use of the OGSA-DAI framework
  - Potential use of LSID

#### **Strategic Planning WG Face-to-Face Meeting Planning - Chalk Dawson**

- The group agreed to begin planning a face-to-face meeting. The artifacts from the other WS/WG face-to-face meetings and their strategic goals will form the basis of the agenda. The goal of the meeting is to develop a caBIG mini-roadmap including 3-5 year goals and updating the original caBIG charter documents.
- Theo Wills will poll the group to identify a date for the one-day meeting. Early October is preferred. Dates we'll need to work around include
  - Oct 6-8 - APIII
  - CTSU Conf Oct 6-7
  - Any WS/WG face-to-face meetings
- October 5 will be the first date to consider.



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Next Meeting's Agenda Items	
The next teleconference will be held August 30, 2004 - 12:30-1:30 (ET)	
1. Administrative Items	
▪ Review of meeting notes	
2. Review of Open Action Items	Chalk Dawson
3. Update on Face-to-Face Meeting Planning	Chalk Dawson

Item ID	Action Item	Assigned to	Due Date
20040607-02	Request WS/WGs submit formal feedback on Strategic Plan recommendations by July 1	Chalk Dawson	Closed
20040621-01	Draft position paper regarding the submission of caBIG journal articles	Chalk Dawson/Theo Wills	Table until Aug 30
20040816-01	Forward all face-to-face meeting artifacts to SP SLWG. This will be basis of discussions at SP SLWG face-to-face.	Theo Wills	Aug 27
20040816-02	Obtain 1, 2 and 5 year goals from WS/WG Leads for discussion at SPSLWG face-to-face	Theo Wills	Sep 20
20040816-03	Forward CTSU Conference information to Ken Buetow so he can consider making a caBIG presentation at the conference.	Kim Johnson	Complete
20040816-04	Poll SP SLWG to determine face-to-face meeting date and location.	Theo Wills	Complete
20040816-05	Clarify purpose and origination of multiple surveys currently being distributed.	Chalk Dawson	Complete